



TENTATIVE ANNUAL ACADEMIC PLAN-2020-21

INTERNAL QUALITY ASSURANCE CELL



DECEMBER 29, 2020
SARASWATI COLLEGE OF PROFESSIONAL STUDIES
GHAZIABAD

Tentative Annual Academic Plan-2020-2021

S.No	Months	Program Name	Remarks	Working Committees
1	January	Internship-B.Ed-II-Orientation	1 January	Skill Development Committee
2	January	Internship Training-B.Ed-II-Start	2 January	Skill Development Committee
3	January	Value Added Course - Begins for B.Ed-II	9 January	Online Education Committee
4	January	Orientation Program (4 Days)	11 January	Academic Committee
5	January	Alumni Talk Series-2021	13 January	Alumni Association
6	January	B.Ed-I-Session Begins	18 January	HOD
7	January	Repulic Day	26 January	Cultural Committee
8	January	Stakeholders Feedback on Curriculum	18 January	IQAC
9	January	Students Feedback on Teachers	Last Week	IQAC
10	January	Students Feedback on College	Last Week	IQAC
11	January	First Meeting of Working Committees	Last Week	Teacher Convenors
12	January	Publication of News Letter (Half Yearly)	Last Week	Publication Cell
13	February	One Day Faculty Seminar	First Week	Academic Committee
14	February	Unit Test-I (B.Ed-II)	Second Week	Internal Evaluation Committee
15	February	Vasant Panchami	16 February	Cultural Committee
16	February	One Day Student Seminar	Third Week	Academic Committee
17	February	Result Declaration	Third Week	Internal Evaluation Committee
18	February	Remedial Teaching on the Basis of UT-I	Last Week	HOD
19	February	Strengthening Language Proficiency	Last Week	EPC Committee
20	March	Understanding of ICT (EPC-4)	First Week	EPC Committee
21	March	International Women Day	8 March	Cultural Committee
22	March	Online Expert Lecture / Workshop	Second Week	Academic Committee
23	March	Unit Test-I (B.Ed-I)	11 March	Internal Evaluation Committee
24	March	Result Declaration-Unit Test-I	20 March	Internal Evaluation Committee
25	March	Classes on Pedagogy Courses Begins	21-March	HOD
26	March	World Water Day	22-March	Environment Club
27	March	Remedial Teaching on the Basis of UT-I	Last Week	HOD
28	March	Alumni Talk Series-2021	Last Week	Alumni Association
29	March	Publication of College Journal	Last Week	Publication Cell
30	April	Online Webinar / Seminar / Workshop	First Week	Academic Committee
31	April	World Health Day	7-April	FIT India Movement Committee
32	April	Sports Day	Second Week	FIT India Movement Committee
33	April	Course Work File Submission (B.Ed-II)	Third Week	Internal Evaluation Committee
34	April	Reading and Reflecting on Texts (EPC-3)	Third Week	EPC Committee
35	April	Earth Day	22-April	Environment Club
36	April	Workshop on Online Learning Resources	Last Week	Online Education Committee

37	May	Internship Training File Submission	First Week	Internal Evaluation Committee
38	May	Art and Aesthetics (EPC-2)	First Week	EPC Committee
39	May	Online Webinar / Seminar / Workshop	Second Week	Academic Committee
40	May	Unit Test-II (B.Ed-I)	17 May	Internal Evaluation Committee
41	May	Pre-University Examination (B.Ed-II)	17 May	Internal Evaluation Committee
42	May	Result Declaration-Unit Test-II	Last Week	Internal Evaluation Committee
43	May	Result Declaration & Session Over (B.Ed-II)	Last Week	HOD
44	May	Remedial Teaching On the Basis of UT-II	Last Week	HOD
45	June	World Environment Day	5 June	Environment Club
46	June	Working with Community (EPC-6)	First Week	EPC Committee
47	June	Workshop on Lesson Planning	Second Week	Skill Development Committee
48	June	Lesson Planning-1 Week	Second Week	Skill Development Committee
49	May	Alumni Talk Series-2021	Last Week	Alumni Association
50	May	Value Added Course - Begins for B.Ed-I	Last Week	Online Education Committee
51	June	Workshop on Micro Teaching	Third Week	Skill Development Committee
52	June	Micro Teaching-1 Week	Third Week	Skill Development Committee
53	June	World Yoga Day	21 June	FIT India Movement Committee
54	June	Course Work File Submission (B.Ed-I)	Last Week	Internal Evaluation Committee
55	June	Online Webinar Series – 2021	Last Week	Academic Committee
56	June	Simulation Teaching-1 Week	Last Week	Skill Development Committee
57	July	School Practice Teaching	First Week	Skill Development Committee
58	July	School Practice Teaching	Second Week	Skill Development Committee
59	July	Alumni Talk Series-2021	Third Week	Alumni Association
60	July	Publication of Newsletter	Last Week	Publication Cell
61	August	Pre-University Examination (B.Ed-I)	First Week	Internal Evaluation Committee
62	August	Result Declaration & Session Over (B.Ed-I)	Third Week	HOD
63	August	Stakeholders Feedback on Curriculum	Third Week	IQAC
64	August	Students Feedback on Teachers	Third Week	IQAC
65	August	Students Feedback on College	Third Week	IQAC

After taking into consideration the inputs of IQAC, this annual academic plan is prepared on 29/12/2020 by the following members of the IQAC Cell.

S.No	Name	Designation	Signature
1	Dr. Sanjay Kumar	Principal	
2	Dr. Anita Singh	HOD	
3	Dr. Kamna Chaturvedi	Assistant Professor	

4	Mr. Jitendra Singh	Assistant Professor	
5	Md. Abdul Saifi	Assistant Professor	